



Mike Todd, Executive Director

Torey Racines, General Counsel

LOCAL GOVERNMENT LIABILITY POOL

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TO: All Local Government Liability Pool (LGLP) Members
Please share this notice with your governing body!

FROM: Mike Todd, LGLP Executive Director

DATE: February 28, 2023

RE: LGLP Membership Renewal for Fiscal Year 2024 (7/1/2023 to 6/30/2024)

The LGLP Board, at its February 2nd, 2023 meeting, established the contribution rates for the upcoming year for members that have payroll. The rates and your payroll are utilized to calculate your contribution.

Renewal time is an opportunity for you to provide us with your updated address, personnel contacts, phone & fax number and new email addresses. The password is LGLP2024 and please complete all sections of the electronic renewal application. If a section is "Not Applicable", please indicate "N/A".

Members with payroll expenditures must submit/upload the calendar year 2022 payroll tax forms. These tax forms may include: W-3, OR quarterly 941 Forms OR Form 943/944. Your renewal application is due by May 19, 2023, and please utilize the new Electronic Renewal Form (links associated with renewal email). Renewal links to the electronic renewal application can also be found on our website, lglpwyoming.org.

If your entity requires a signed purchase order/voucher, please send us an email to lglp@lglp.net after completing your electronic renewal application. Your contribution payment is due July 1, 2023 to avoid a late fee or a lapse in liability coverage. Please notify us if your payment will be late.

We thank you for your continued support of this valuable program. Remember, LGLP is your pool and we encourage members to send comments or suggestions about how services rendered can be improved. Please stay safe, and feel free to contact us with questions!