LOCAL GOVERNMENT LIABILITY POOL

MEETING INFORMATION

May 2, 2024 | 8:00 a.m.
Quarterly meeting held in-person in Cheyenne and online.

MEMBERS PRESENT

Brad Basse, Chairman, At Large Member
Richard Grant, Jr., Vice Chairman, Converse County Commissioner
Kelly Krakow, Treasurer, Mayor, Town of Albin
Lori Ibarra, Tri-City Parks & Recreation District, Administrator
Mike Bailey, City of Riverton Council Member (via Zoom)
Hale Redding, Weston County Weed & Pest, District Supervisor
Lonnie Wright, Sheridan County Commissioner

STAFF PRESENT

Torey Racines, Executive Director
Tom Thompson, Litigation Attorney
MaryBeth Oatsvall, Paralegal/Claims Manager
Pennie McDaniel, Administrative/Fiscal Assistant
Andrea Hixon, Risk Management Consultant
Cassidy Mueller, Risk Management Consultant

EXECUTIVE SUMMARY

Board members and the Local Government Liability Pool (LGLP) met in-person in Cheyenne and online to discuss topics related to the MHP audit proposal, a policy review pilot program, and a WASCOP project update. The Board also discussed risk & loss reports, expenditures for January, February and March of 2024. The Board held a budget hearing and reviewed LGLP staff salaries. A portion of the meeting was held in executive session.

CALL TO ORDER

Chairman Basse called the meeting to order at 8 a.m.

APPROVAL OF THE JANUARY 25, 2024 MEETING MINUTES

Member Krakow moved the Board approve the general session and executive session minutes from the January 25, 2024 meeting. The motion passed by voice vote with Member Bailey excused.

MHP AUDIT PROPOSAL

Director Racines provided an overview of McGee, Hearne & Paiz, LLP (MHP) audit proposal. The proposal outlined professional services included drafting the financial statements in conformity with U.S. GAAP; assisting LGLP in assessing the impact of new accounting standards; preparing the depreciation schedules; computing the provision for pension expense and related disclosures and assisting LGLP in completion of the F-32 report and providing audit services for three (3) years (2024, 2025 and 2026). Director Racines recommended the Board approval the request for proposal.

Public Comment

No one from the public commented on this topic.

Board Action

Member Grant moved the Board to accept MHP's bid proposal. The motion passed by voice vote with Member Bailey excused.

RISK & LOSS PREVENTION REPORTS

Risk Management Consultant Mueller provided an overview of risk and loss prevention reports. The overview included updating the Board on training delivered, member visits and training attended during January, February, and March. Mr. Mueller also discussed future training plans for next quarter.

Public Comment

No one from the public commented on this topic.

Board Action

No formal action was taken.

INVESTMENT SUBCOMMITTEE REPORT

Chairman Basse updated the Board regarding the Investment Subcommittee. Chairman Basse reported the subcommittee reviewed LGLP's historical annual payouts and investments, LGLP's current investments, policy and maturity reports, along with Wyoming Statutes. He noted that the amended policy draft does three (3) things: restructures the liquidity policy to require a minimum $10 million of LGLP's financial assets must mature within six months, the Board must ensure that this minimum amount is at least 20% greater than the current year's operational budget, plus the total projected cash payments for all years according to the current actuarial report and makes minor stylistic changes.

Director Racines discussed the $10 million amount was determined in coordination with LGLP's actuary for worst case scenario and LGLP should periodically review this investment policy at least once a year.

Public Comment

No one from the public commented on this topic.

Board Action

Member Ibarra moved the Board adopt the proposed Amended Investment Policy. The motion passed by voice vote.

LEGISLATIVE UPDATE

Director Racines provided an overview of SEA 54 – Prohibit Red Flag Gun Seizure Act, which amends the Wyoming Governmental Claims Act by waiving immunity for the implementation or enforcement of a gun seizure under a red flag law and provides for a civil action and penalty. He stated the Act does waive immunity for an employee or agency of a government and noted that peace officer are the most likely defendants in actions brought under this new section and that their defense would be handled by the Attorney General's Office and covered by the State Self-Insurance Program (SSIP).

Director Racines discussed SEA 38 – Wyoming Second Amendment Financial Privacy Act which also amends the Wyoming Governmental Claims Act by waiving immunity for disclosure of protected financial information relating to firearms and ammunition sales. He noted the intent is geared solely at financial data/records. Again, this new legislation most likely affects peace officer and SSIP.

Director Racines also discussed HEA 26 – Public officer training-amendments which removes minimum fiscal training requirements for public officers and allows for training to be on personal time.

He also noted the Judiciary Committee's interim topic: "Statutory Monetary Amounts for the Wyoming Governmental Claims Act and Settlement Agreements for Minors" and previous efforts to raise monetary caps as unsuccessful. Director Racines discussed plans to visit with WARM and SSIP and discussed the level of participation from the Board to lobby against increases.

Public Comment

No one from the public commented on this topic.

Board Action

The Board took no formal action. However, the Board requested Director Racines participate in the Joint Judiciary Committee's interim discussions regarding statutory monetary caps.

EXECUTIVE DIRECTOR'S REPORT

a. Entity additions/cancellations

Director Racines discussed the addition of two (2) new members.

b. WASCOP update

Director Racines provided the Board with an update regarding WASCOP project with NIJO and DLG as reflected in their written submissions.

c. Policy Maker Pilot Proposal

Director Racines provided an overview of a pilot program for employment attorney consultations for LGLP members. He noted an increase in the number of employment law claims in the past several years. LGLP members are encouraged to call LGLP when faced with employment/HR issues. Some of these calls require an independent review and advice from an attorney. The pilot program would provide an incentive to seek legal advice in that LGLP would reimburse our members for the first $300 of any hourly fee they incur during their fiscal year membership. As the program develops, our members will form relationships with the attorneys that will continue, making it easier for them to reach out as issues arise. The program is voluntary, and a member must call

LGLP prior to engaging with an attorney. LGLP has compiled a list of employment law attorneys who have agreed to a reduced rate for LGLP members using this program.

Public Comment

No one from the public commented on this topic.

Board Action

Member Grant moved the Board to adopt the pilot program as presented for budget purposes. The motion passed by voice vote.

d. Renewals Update

Director Racines updated the Board regarding the ongoing renewal season, noting that the 409 renewal applications received to date and $554,000 in collected contributions to date is on pace compared to prior years. Racines noted that some counties and municipalities have expressed dismay over the increased contribution rates and some members have made suggestions that smaller, annual increases would help their budgeting planning and that increasing deductibles might provide members more affordable options.

e. Property Insurance Update

Director Racines noted since the Board's last meeting the HUB would not renew LGLP's property insurance. He discussed being accepted into WARM's property pool and briefly discussed cyber and crime policy changes.

f. Building Update

Director Racines discussed the routine maintenance schedule for LGLP's building and expenditures for parking lot lines, sealing and repairs to the crack in the front sidewalk.

g. Budget review

Director Racines also reviewed 3rd quarter revenues and expenditures. He noted expenditures are within seventy-five (75%) percent of the budget. Director Racines discussed investments, including WYOSTAR II which is performing better compared to 3rd quarter last year. Projected financial position is better than last year at this time.

EXPENDITURES FOR JANUARY, FEBRUARY, and MARCH

Director Racines provided a brief overview of the bill payment list, credit card expenditures and banking statements.

Board Action

Member Krakow moved the Board approve the expenditures for January, February and March 2024. The motion passed by voice vote.

EXECUTIVE SESSION

Member Ibarra moved the Board resolve itself into executive session at 9:54 am to discuss current claims, litigation and personnel matters pursuant to W.S. 16-4-405. The executive session concluded at 11:28 a.m.

Board Action

Member Wright moved the Board to authorize the amount requested by Executive Director Racines in executive season regarding LGLP Claim No. #EO230006. The motion passed by voice vote.

SALARY REVIEW

Director Racines noted that the Budget Hearing was posted on LGLP's website and published in the Casper Star Tribune. He reviewed the goals of the request for staff salaries, including keeping salaries competitive in the market, accounting for inflationary forces, and recognizing effort and contributions to LGLP's productivity.

Public Comment

No one from the public commented on this topic.

Board Action

Member Ibarra moved the Board approve FY 25 LGLP staff salaries as requested by Director Racines. The motion passed by voice vote.

BUDGET HEARING

Chairman Basse opened the budget hearing for LGLP's FY 2025 proposed budget at 11:51 a.m. Director Racines provided an overview of the FY 2024 final budget and FY

2025 proposed budget. The overview included a review of LGLP's revenue, administrative expenses and a forecast of contributions based on the calculated new rates.

Public Comment

No one from the public commented on this topic.

Chairman Basse closed the budget hearing for LGLP's FY 2025 proposed budget at 12:10 p.m.

Board Action

Member Redding moved the Board approve the FY2025 proposed budget. The motion passed by voice vote.

NEXT BOARD MEETING ANNOUNCEMENT

The next board meeting will be held in-person and virtually at 8:00 a.m., on Thursday, August 1, 2024.

MEETING ADJOURNMENT

There being no further business the meeting adjourned at 12:12 p.m.

Respectfully submitted,

Brad Basse, Chairman Dated: 8-1-24